



# GOLD MODULE: POWER REVIEWING

## OBJECTIVE

To enable professionals with a good knowledge of the Gyronix System to develop a personalised strategic review process to facilitate a continual improvement in productivity, management of workloads and implementation of activities.

## BENEFITS, OUTCOMES AND ACHIEVEMENTS

The discipline of effective weekly and monthly reviews will become one of your most powerful management tools. Outcomes include:

- ✓ Developing a planning process which supports your review method to identify priorities, workloads, long term strategic achievement
- ✓ Understanding and interpreting the underlying issues presented within your review dashboards – indications of work overloads, strategic misalignment and misrepresentation of project data. This will enable positive actions to be taken early and effectively
- ✓ Creating processes for delegation of over-work, re-negotiation of priorities, setting realistic project activation dates
- ✓ Assessing and amending dashboards to ensure the most effective perspective of your work is generated
- ✓ Utilising the different category options to provide specific analysis on different strategic areas
- ✓ Building a continuous improvement review process to systematically generate increased benefits and ROI

## TRANSFORMATIONAL BUSINESS DEVELOPMENT

- Enables online learning and development as you actively work through the agenda with a Gyronix coach
- Every two hour session includes direct contact time for discussion, coach advice, and feedback
- Breakout sessions give you the opportunity to check your understanding and learning stage by working on your own on a specific task
- After each breakout, you and your Gyronix coach rejoin the online meeting for questions, feedback and further advancement of progress

## WHAT'S NEXT?

- ✓ **Further Gold Modules**
  - Strategic Management
  - Collaboration and High Performance Teams
  - Results Driven Meetings
  - Power Dashboards for Tailored Results
- ✓ **Train the Trainer**
  - Become accredited as a Gyronix System trainer
- ✓ **Bespoke Training**
  - Further training customised to your needs

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Or contact us: [info@gyronix.com](mailto:info@gyronix.com) UK: 01732 744 499 US: (347) 410 9097

# GOLD MODULE AGENDA: POWER REVIEWING

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## 1. INTRODUCTION

- ✓ **Framework orientation**
  - What will be covered in this Gold Module

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## 2. DESIGN FOR REVIEW

- ✓ How mark-up in the project plans influences review
- ✓ Choosing and using Areas and Categories

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## 3. FLEXIBLE WORKING

- ✓ Using In-trays

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## 4. REVIEW PROCESSES

- ✓ How to run a complete review
  - ✓ Using In-trays
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## 5. INTERPRETING AND ACTING ON DASHBOARDS

- ✓ How overload represents itself
- ✓ How under-prioritisation represents itself
- ✓ Assessing implementation of strategy
- ✓ What to do about the above

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## 6. ESTABLISHING METRICS AND A SYSTEM IMPROVEMENT PROJECT

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## 7. NEXT STEPS

- ✓ Implement a system improvement project
  - ✓ Choose and book other Gold Modules
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